Your Organized Holiday Planner 2026

Plan ahead and enjoy more of the season.

In and Out Organizing

Making Space for Your Life™

inandoutorganizing.ca

Gift Planner

YEAR:

NAME:			
Gift Ideas:	$	✓	🎁
TOTAL :			

NAME:			
Gift Ideas:	$	✓	🎁
TOTAL :			

NAME:			
Gift Ideas:	$	✓	🎁
TOTAL :			

NAME:			
Gift Ideas:	$	✓	🎁
TOTAL :			

NAME:			
Gift Ideas:	$	✓	🎁
TOTAL :			

NAME:			
Gift Ideas:	$	✓	🎁
TOTAL :			

Holiday Calendar

MONTH:

SUN	MON	TUE	WED	THU	FRI	SAT

EVENTS:

- ○ _____
- ○ _____
- ○ _____
- ○ _____
- ○ _____
- ○ _____
- ○ _____

TO-DO:

- ○ _____
- ○ _____
- ○ _____
- ○ _____
- ○ _____
- ○ _____
- ○ _____

NOTES:

Holiday Planner

DATE:

SCHEDULE OF EVENTS:	
7:00	
7:30	
8:00	
8:30	
9:00	
9:30	
10:00	
10:30	
11:00	
11:30	
12:00	
12:30	
1:00	
1:30	
2:00	
2:30	
3:00	
3:30	
4:00	
4:30	
5:00	
5:30	
6:00	
6:30	
7:00	
7:30	
8:00	

TRADITIONS:

- ○ _____
- ○ _____
- ○ _____
- ○ _____
- ○ _____
- ○ _____
- ○ _____
- ○ _____
- ○ _____

TO-DO LIST:

- ○ _____
- ○ _____
- ○ _____
- ○ _____
- ○ _____
- ○ _____
- ○ _____
- ○ _____
- ○ _____

NOTES:

BEAKFAST	LUNCH	DINNER

Holiday Budget

MONTH:

BUDGET:

ITEM	BUDGETED	FINAL COST	BALANCE	NOTES

Storage Inventory

BOX LABEL:
LOCATION:

- [ ] _____
- [ ] _____
- [ ] _____
- [ ] _____
- [ ] _____
- [ ] _____
- [ ] _____

BOX LABEL:
LOCATION:

- [ ] _____
- [ ] _____
- [ ] _____
- [ ] _____
- [ ] _____
- [ ] _____
- [ ] _____

BOX LABEL:
LOCATION:

- [ ] _____
- [ ] _____
- [ ] _____
- [ ] _____
- [ ] _____
- [ ] _____
- [ ] _____

BOX LABEL:
LOCATION:

- [ ] _____
- [ ] _____
- [ ] _____
- [ ] _____
- [ ] _____
- [ ] _____
- [ ] _____

BOX LABEL:
LOCATION:

- [ ] _____
- [ ] _____
- [ ] _____
- [ ] _____
- [ ] _____
- [ ] _____
- [ ] _____

BOX LABEL:
LOCATION:

- [ ] _____
- [ ] _____
- [ ] _____
- [ ] _____
- [ ] _____
- [ ] _____
- [ ] _____

BOX LABEL:
LOCATION:

- [ ] _____
- [ ] _____
- [ ] _____
- [ ] _____
- [ ] _____
- [ ] _____
- [ ] _____

BOX LABEL:
LOCATION:

- [ ] _____
- [ ] _____
- [ ] _____
- [ ] _____
- [ ] _____
- [ ] _____
- [ ] _____

BOX LABEL:
LOCATION:

- [ ] _____
- [ ] _____
- [ ] _____
- [ ] _____
- [ ] _____
- [ ] _____
- [ ] _____

Card List

YEAR:

NAME:	ADDRESS:	WRITE	SEND
		☐	☐
		☐	☐
		☐	☐
		☐	☐
		☐	☐
		☐	☐
		☐	☐
		☐	☐
		☐	☐
		☐	☐
		☐	☐
		☐	☐
		☐	☐
		☐	☐
		☐	☐
		☐	☐
		☐	☐
		☐	☐
		☐	☐
		☐	☐
		☐	☐
		☐	☐
		☐	☐
		☐	☐
		☐	☐
		☐	☐
		☐	☐
		☐	☐
		☐	☐

Holiday Checklist

YEAR:

FOUR WEEKS BEFORE:

- [ ]
- [ ]
- [ ]
- [ ]
- [ ]
- [ ]
- [ ]
- [ ]

THREE WEEKS BEFORE:

- [ ]
- [ ]
- [ ]
- [ ]
- [ ]
- [ ]
- [ ]
- [ ]

TWO WEEKS BEFORE:

- [ ]
- [ ]
- [ ]
- [ ]
- [ ]
- [ ]
- [ ]
- [ ]

ONE WEEK BEFORE:

- [ ]
- [ ]
- [ ]
- [ ]
- [ ]
- [ ]
- [ ]
- [ ]

ONE DAY BEFORE:

- [ ]
- [ ]
- [ ]
- [ ]
- [ ]
- [ ]
- [ ]
- [ ]

DAY OF:

- [ ]
- [ ]
- [ ]
- [ ]
- [ ]
- [ ]
- [ ]
- [ ]

Holiday Menu

YEAR:

APPETIZERS:

- ○ _____
- ○ _____
- ○ _____
- ○ _____
- ○ _____
- ○ _____

DRINKS:

- ○ _____
- ○ _____
- ○ _____
- ○ _____
- ○ _____
- ○ _____

ENTREES:

- ○ _____
- ○ _____
- ○ _____
- ○ _____
- ○ _____
- ○ _____

GROCERY SHOPPING LIST:

- ○ _____
- ○ _____
- ○ _____
- ○ _____
- ○ _____
- ○ _____
- ○ _____
- ○ _____
- ○ _____
- ○ _____

SIDES:

- ○ _____
- ○ _____
- ○ _____
- ○ _____
- ○ _____
- ○ _____

SCHEDULE & NOTES:

_____

_____

_____

_____

_____

_____

DESSERTS:

- ○ _____
- ○ _____
- ○ _____
- ○ _____

Holiday Party Plan

YEAR:

IDEAS:

- [ ]
- [ ]
- [ ]
- [ ]
- [ ]
- [ ]

FAVOURS:

- [ ]
- [ ]
- [ ]
- [ ]
- [ ]
- [ ]

FOOD:

- [ ]
- [ ]
- [ ]
- [ ]
- [ ]
- [ ]

SUPPLIES & SHOPPING LIST:

- [ ]
- [ ]
- [ ]
- [ ]
- [ ]
- [ ]
- [ ]
- [ ]
- [ ]
- [ ]

DECOR:

- [ ]
- [ ]
- [ ]
- [ ]
- [ ]

SCHEDULE & NOTES:

ACTIVITIES:

- [ ]
- [ ]
- [ ]
- [ ]
- [ ]

Holiday Guest List

YEAR:

RSVP	GUEST	ADULTS	KIDS	BRINGING:
○				
○				
○				
○				
○				
○				
○				
○				
○				
○				
○				
○				
○				
○				
○				
○				
○				
○				
TOTAL NUMBER OF GUESTS:				

GUEST NOTES: